



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: August 29, 2024
Quotation #: PS-024-08-171
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	Procurement of Thermal Transfer Barcode Label / Sticker: POLYESTER WHITE, 1" COLUMN ACROSS, 1" CORE Size (W x L): 4" x 3", 500 pcs/roll (or its equivalent no. of pcs) Free: RESIN Ribbon (Ink on the outside, With guide cut-out)	62	roll			
2	POLYESTER WHITE, 1" COLUMN ACROSS, 1" CORE Size (W x L): 2" x 1", 2680 pcs/roll (or its equivalent no. of pcs) Free: RESIN Ribbon (Ink on the outside, With guide cut-out)	56	roll			
<p><i>Note: Kindly send us a sample of sticker and ribbon for checking of compatibility to our barcode printer. Supplier must warrant that in case of defective delivered item upon usage of the end-user, it will be subject for replacement.</i></p> <p>(Price Vat-Included)</p>						

Delivery Period : _____
Warranty : _____
Price Validity : _____


SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of receipt/posting of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


PAOKO MIGUEL U. TORIO / RHODORA T. CARDEL / MARIJOIE V. CASTILLO
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

rfq.osgprocurement@gmail.com